

# MINUTES

Regular Meeting

## BOARD OF TRUSTEES

Vernon College

March 9, 2016

The Board of Trustees of Vernon College met on Wednesday, March 9, 2016 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Joanie Rogers and Mrs. Anne Spears.

Others present were Dr. Dusty R. Johnston, President, and Deans Garry David, Gary Don Harkey, Joe Hite, and Jim Nordone. Also present were Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mr. Chris Bell, Director of Campus Police; Mr. Michael Ruhl, Biology Instructor; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Ivy Harris, ERP/SIS Coordinator; Ms. Clara Gregory, Coordinator of Marketing & Alumni Relations; Ms. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Daniel Walker from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

### Consent Agenda

Mr. Ferguson made the motion, seconded by Mrs. Spears to approve the Consent Agenda containing the *Minutes of the February 17, 2016 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

### Action Item A

Dean David presented the *Financial and Investment Reports as of February 29, 2016*. Mr. Brints made the motion, seconded by Mr. Holt, to approve the report as presented. The motion carried unanimously.

### Action Item B

Mrs. Spears made the motion, seconded by Mrs. Rogers, to approve the *Room and Board Rates for 2016-2017* as presented by Dean David.

Fall	\$500 room	\$1475 meal plan	\$1975 total room and board
Spring	\$500 room	\$1514 meal plan	\$2014 total room and board
Summer	\$200 room	no meal plan	

The motion carried unanimously.

### Action Item C

Mrs. Rogers made the motion, seconded by Mr. Ferguson to approve the *Proposed Tuition and Fee Rates for 2016-2017* as presented by Dr. Johnston.

<b>Tuition</b>	<b>\$/SCH</b>	<b>\$/SCH Increase</b>
In-district	50	\$2/SCH
Out of district	95	No increase
Out of state	160	No increase
<b>ISF</b>	<b>\$/SCH</b>	<b>\$/SCH Increase</b>
Vernon	45	5
CCC/WF	100	10

STC/WF	100	10	
SAFB	60	0	
Seymour	60	0	
Internet	100	10	
<b>Total T&amp;F</b>	<b>\$/SCH</b>	<b>\$ increase</b>	<b>% increase</b>
Vernon	95	7	7.4%
CCC/WF	195	10	5.2%
STC/WF	195	10	5.2%
SAFB	155	0	0%
Seymour	155	0	0%
Internet	195	10	5.2%

The motion carried unanimously.

#### Action Item D

Mr. Ferguson made the motion, seconded by Mr. Brints, to approve the *Selection and Purchase of New Enterprise Resource Program/Student Information System (ERP/SIS)* as presented by Dr. Johnston at an estimated five-year cost of \$1,489,100 paid with an estimate of \$1,221,000 of Title III grant funds and an estimate of \$268,100 Vernon College funds. The motion carried unanimously.

Public Comment – No one was present to make comments.

#### President's Report/Board Discussion Items

Board Comments/Discussion – There was discussion on Mrs. Pennington's inquiry about the encouragement of students visiting the Red River Valley Museum. She thought it would be informative. There is a slight admission charge since the renovation but maybe they would consider allowing Vernon College students at no charge. Dr. Johnston said he would check with the Museum about a fee waiver for Vernon College students.

IT Management Review – Dr. Johnston stated there is an annual review of the College's IT Management Company, Run Business Solutions, and he sent the Board a summation of activities for the past year. Dr. Johnston stated that he is very satisfied with the service they have provided for the past five plus years. The College continues to educate employees on how to derive the most benefit from the relationship with our IT Company.

Non-School Employment Draft Policy update – Dr. Johnston said he is very pleased with the policy draft as a good compilation of other schools' policies and it addresses our issue. The emphasis of the policy is not to cut down on employees' outside employment but state that Vernon College is first and make the College aware of outside work.

King Farm update – Dr. Johnston reported that, per Mrs. Pennington's inquiry, an update on the history of the King Farm was sent to the board and will be shared on campus for those that do not know much about it.

Bond Refinance update – Dr. Johnston noted that in general, the College is in good shape. He suggested that at the next meeting, a board motion will be added as an agenda item to give the President authority to make decisions as the bond market is shifting instead of having to wait to get approval at a board meeting.

Foundation On-Line Auction update – Michelle Alexander reported that the Vernon College Foundation raised approximately \$6,000; however, the final total will not be known until all items are paid for. The funds raised are matched 1:1 by the Foundation's General Fund and returned to the College in October in the form of departmental grants. She thanked all who supported the auction.

Student Success Data Fact – Betsy Harkey presented the Student Success Data Fact: Key Performance Indicator of Accountability for Course Completion Success. The benchmark of at or above 80% completion with grades A, B, C, or P was achieved for the first time in several semesters. This information can be monitored as a marker for the Title III strategies and objectives.

Greater Texas Foundation – Dr. Johnston mentioned that he recently spoke at the Greater Texas Foundation Board Meeting in College Station about what we are doing to create Student Success.

Dr. Johnston presented the Upcoming College Events:

- (1) Easter Eggstravaganza – Thursday March 24, 2016 – 5:30 p.m. Vernon Campus
- (2) Softball and Baseball Community Game Days – Wednesday, March 30 – 3:00 p.m. – Vernon
- (3) Vernon College Theatre Ensemble Spring production, “*The Charitable Sisterhood of the Second Trinity Victory Church*” April 14-16, 2016 at 8:00 p.m. Auditorium – Osborne Administration Building
- (4) Board of Trustees meeting – Wednesday, April 20, 2016 – 11:30 am Vernon Campus
- (5) Honors Convocation – Thursday, April 21, 2016 – 6:30 p.m. – Region 9 Education Service Center, Wichita Falls
- (6) Scholarship Banquet – Tuesday, April 26, 2016 – 5:30 p.m. Colley Student Center
- (7) Phi Theta Kappa Induction – Thursday, April 28, 2016 – 7:00 p.m. Skills Training Center
- (8) Musical Production – “*You’re a Good Man, Charlie Brown*” – Thursday & Friday, April 28 & 29, 2016 at 8:00 in the Auditorium – Osborne Administration Building
- (9) Sports Banquet – Monday, May 2, 2016 – 6:00 p.m. Wilbarger Auditorium
- (10) Commencement – Saturday, May 14, 2016 – 10:30 a.m. Wilbarger Auditorium
  - 9:00 am Rehearsal
  - 10:00 am Board members, faculty, staff, and students prepare for entrance
  - 10:30 am Graduation – All students not ADN
  - 11:15 am Reception
  - 12:15 pm ADN Graduation rehearsal
  - 1:30 pm ADN Graduation
  - 2:15 pm ADN Reception
  - 3:15 pm ADN Pictures in the auditorium and line up in Empire room
  - 3:45 pm ADN Pinning ceremony

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Personnel –

Mrs. Spears made the motion, seconded by Mrs. Pennington, to approve the following personnel changes as detailed on Item 6 Personnel information sheet and recommended by the President. The motion carried unanimously.

- A. Employment
  - (1) Sherrice Hall, Evening/Saturday PBX Operator (75%), Century City Center – effective March 1, 2016 with a salary of \$15,976
- B. Resignation
  - (1) Robyn Wike, Coordinator of EMS – Century City Center, effective March 1, 2016
  - (2) Toney Sharp, Campus Police Officer – Century City Center, effective April 28, 2016
- C. Consider Reappointment of Faculty for 2016-2017
  - (1) Faculty Reappointments
  - (2) Faculty (pending completion of probation)
- D. Consider Reappointment and/or Extension of Administrative Staff and Classified Staff for 2016-2017
  - (1) Administrative Reappointments
  - (2) Classified Staff Reappointments
  - (3) Administrative (pending completion of probation)
  - (4) Classified (pending completion of probation)

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Holt, to go into closed session at 12:25 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mrs. Rogers, to reconvene at 1:02 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Dr. Smith adjourned the meeting at 1:05 p.m.



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Dr. Todd Smith, Chairman



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Mrs. Vicki Pennington, Secretary